



In order to ensure that you're receiving all Young Woofians email communications and notifications, you will need to add Young Woofians as a Safe Sender. Here's how to set it up:

## Add an Address or Domain to Safe Senders in Outlook/Hotmail

1. Select Actions > Junk E-mail > Junk E-mail Options from the menu in Outlook.
2. Go to the Safe Senders tab.
3. Click Add.
4. Type the domain name you want to whitelist.
  1. Complete domain example: youngwoofians.com
  2. To make sure subdomains are not whitelisted automatically when you add a domain, including the @ sign — for example, @youngwoofians.com

## Add an Address or Domain to Safe Senders in Gmail

Create a filter to tell Google to whitelist email from a domain.

1. Click the cog icon in the top-right corner, and then Settings
2. Click on Filters and then Create a new filter
3. Enter the domain (YoungWoofians.com) of the email you want to whitelist in the From field.
4. Click Create filter with this search
5. In the box headed When a message arrives that matches this search select Never send it to spam
6. Click the Create filter button